

# Lexington Polo Club

## 2023 Member Handbook





## **Welcome!**

On behalf of all the Lexington Polo Club (LPC) members, we'd like to welcome you to the club. Club culture.. It's a bit like being in your own backyard. It's not just a slogan.. It's the culture. So, settle in and relax!

The Board of Governors for Lexington Polo Club do not consider race, religion, gender, ethnicity, or sexual orientation as a consideration for membership. The board manages resources to provide a quality social club experience at a premium value for families of all economic classes.

This handbook will outline our current guidelines for the pool and facility usage, to the best of our knowledge, at the time of publication. Read the newsletter for the most up to date information regarding procedures.



## Next Steps:

Ensure we have your most up to date contact information. Please email [lpcmemb@gmail.com](mailto:lpcmemb@gmail.com) with your updated information.

We are on social media! Please follow us on Facebook, Twitter, and Instagram for photos and information!



@lexingtonpoloclub202

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## **About the LPC:**

The LPC is a private, member-owned, family-oriented, social club located at 200 Squires Road. The old-growth trees and green barriers surrounding the club make you feel as if you are sitting on the brick patio or by the pool of a country estate. It offers a casual, comfortable, and low-key atmosphere, so much so that members view it as an extension of their own backyard. The limited membership is capped at eighty families. The informal, uncrowded, quiet, but kid-friendly feel separates us from other clubs in the Lexington area.

Around 1967, a few people decided to purchase the historic Waller Squires Estate to provide a relaxed and peaceful environment for their families to enjoy. Now, the LPC offers a clubhouse, swimming pool, lighted tennis courts, playground, basketball court, and plenty of land for camping and playing in a very safe environment.

General information is available on our website:

**[www.lexingtonpoloclub.com](http://www.lexingtonpoloclub.com).**



**2023 Event Dates:** LPC offers many events throughout the year, not just in the summer. Events are booked and sent out on the newsletter by our Social Chair, Ashley Tabb. Members are required to host or co host one event per year. A link to sign up for an event, will be sent out in March, via sign up genius. Most events have a budget of \$200. Hosts will receive an email from Renee with hosting information/guidance.

**Hosting:** The spirit of hosting is to offer a fulfilling social and family environment and encourage members to network and develop life-enriching friendships. Make it your own! Get creative and have fun, host it as if it were at your own house, because it is your house.

## **2023 Dues:**

It's important to us, to offer a premium club experience at a reasonable cost. The dues are as follows:

Family: \$1673.00 plus taxes

Single: \$1320.00 plus taxes

Alumni: \$770.00 plus taxes

Invoicing will go out 1 FEB, 1MAR, 1 APR, and 1 MAY with accounts being paid in full no later than June 1<sup>st</sup>. This gives the club the revenue to pay for peak season expenses, while giving the board fiscal clarity to make decisions.

Invoices must be paid via check and mailed to Lexington Polo Club, PO BOX 607 Lexington, KY 40588. Questions regarding dues and fees may be directed to [lpcmemb@gmail.com](mailto:lpcmemb@gmail.com)

Dues and fees over 30 days past due will be billed an additional fee of \$25 per month. Members with past due accounts and fees over 60 days will have their names posted according to the club bylaws (Appendix C).

LPC may suspend your family's membership privileges for late or non-payment of dues.

## **Certificates:**

The board will resume issuing certificates to those voted into membership and have paid their certificate fee. Previous members who did not receive their certificate, need to make the board aware. We will issue certificates at the Labor Day events.

**Grounds:** LPC is unique in that there is no full-time staff. It is member owned and operated by an all volunteer board. Currently, the house manager maintains the property, operates the pool, and oversees the lifeguards. Large scale repairs or capital investments are reviewed and approved by the board based on funds available. When contracting is costly and within the scope of general labor, it is not uncommon for the board to request members for assistance in projects to keep costs low.

**Membership Maintenance:** Each spring the board sends out a sign-up genius for various de-winterizing and maintenance tasks. Each membership is required to perform a maintenance task. This does two things; first it establishes ownership of the property, secondly it keeps costs lower. Below are some general tasks:

- Uncover/Cover the pool
- Power-wash pool deck and furniture
- Plant flowers
- Apply mulch/rock and edge garden areas
- Water flowers
- Paint interior/exterior
- Pull weeds
- Deep clean bathrooms, event room,
- Clean windows

If you missed the sign up genius mailer and need to complete a maintenance task, email us at [lpcmemb@gmail.com](mailto:lpcmemb@gmail.com). There is plenty to do.



## **General Pool Rules (“The Pool RULES!”):**

- No glassware on the pool deck.
- No running or horseplay on the pool deck.
- Members can bring up to 4 guests per visit, but must be signed in and complete a waiver. Repeat guests should consider joining. Members separated by the board for non-payment or behavior are not permitted as guests. The board notifies separated members of this via certified mail.
- Sign ins are required and guests must sign a hold harmless agreement.
- Members are responsible for their children's safety and conduct at all times.
- Children under the age of 13 must be accompanied by a parent or adult caretaker while inside the pool area. If a parent or adult caretaker leaves the pool area for any reason (tennis or other activity), their children must leave the pool area, too.

## **More Rules.....**

- There is also a list of state-required rules posted in the pool area.
- The diving board is closed when there is not a lifeguard on duty.
- No pets allowed on the pool deck or in the pool.
- Lifeguards have the authority to enforce all of the above rules.
- Take all trash with you when leaving.

*Note: Parents notify your children that the lifeguards are charged with their safety, to enforce the rules, and hand out punishments.*

## **Regular Pool Hours:**

- The pool is open from 8:00 a.m. - 10:00 pm daily.
- Lifeguards are on duty from 12:00 p.m. - 8:00 p.m. Monday through Thursday.
- Lifeguards are on duty from 10:00 a.m. – 8:00 p.m. Friday through Sunday.
- Lifeguard hours may vary based upon the time of year and attendance.
- Swimming with no Lifeguard is at your own risk and the diving board is off-limits.

## Swim Lessons & Swim Team

We do offer swim lessons to develop young swimmers in their form and basics. This is a service provided by our lifeguards and is limited. The swimmers compete internally with each other in a low stress environment. We will publish a schedule for swim lessons in an upcoming newsletter. If you are interested in enrolling, email us at [lpcmemb@gmail.com](mailto:lpcmemb@gmail.com) for more information.



**Lifeguard Responsibilities:** Lifeguards first responsibility is to keep everyone safe. While on deck, they are to be free of distraction and focused on swimmers. They have full authority to stop unsafe acts. While off deck the lifeguards are to:

- Check-in members and guests
- Ensure trash is taken out
- Replenish bathroom supplies (soap, TP, towelettes)
- Check out Snacks and Equipment
- Skim/maintain the pool pH, blow off the deck & patio
- Generally tidying up, organize the supplies & snacks

For questions/concerns on lifeguards see Mr. Hazzard.



**Tennis & Pickleball:** Enjoy our refurbished courts with two optional pickleball nets.

- Tennis shoes must be worn on the courts. Proper tennis attire is required.
- One member-one court. A court may only be used for one hour if others are waiting to play.
- While playing tennis, children must be supervised by a responsible adult.
- When using the courts at night, players should turn off the court lights when finished playing.
- Children not playing with an adult member shall surrender courts to adult members at all times.
- Tennis courts are available for play at all times, except when children's lessons, clinics, or adult mixed doubles league matches are planned.

## **Children's Tennis Programs:**

We have a popular program for children's tennis. All children's lessons are taught by a tennis coach and the timing will coordinate with swim practice. Your child can participate in both programs if desired. Contact us at [lpcmemb@gmail.com](mailto:lpcmemb@gmail.com) for more information!

## **Scheduling the Club for a Member Party:**

Throwing a birthday party and want to use the club? It's free to members! Scheduling is coordinated through a reservation request sent to [lpcmemb@gmail.com](mailto:lpcmemb@gmail.com). Your reservation will be added to the calendar in the event room, and in the newsletters. The private party form will be sent to you for completion and return. All information needed for your private party is included in the private party form. NOTE: If you have guests who will swim, you may be responsible for the cost of additional lifeguards, if necessary. CLEAN UP: All events must be cleaned up after (take out trash, wipe down tables, toss unused food, remove any decorations, sweep). Failure to clean up can result in removal from reservations privileges and a cleaning fee. If you reserved the club and it is a mess, take a picture of it and send to [lpcmemb@gmail.com](mailto:lpcmemb@gmail.com). There are scheduled brown-outs for parties for large club events.

## Private Rentals:

The Club may be reserved by members for private parties. A private party can be given by a member or a member, may sponsor a party for an outside organization.

Examples include: an office group, civic/social club, girl/boy scouts, sports teams events, church group etc.

The sponsoring member must be present on site during the event and is responsible for any damages. There may be fees associated for private rentals and additional lifeguard support. There are scheduled brown-outs during large club events (Independence Day, etc). Just contact us at [lpcmemb@gmail.com](mailto:lpcmemb@gmail.com)



**Non-Member Rentals:** Currently, the club is not available for rental to non-members.

## **Lockers:**

Lockers are available on the premises to store personal items on a first-come, first-serve basis. Lockers containing liquor must be kept locked at all times. The lockers are located near the restrooms.

## **Event Room, Ice Machine, Kitchen, Grills, and General Rules:**

- Nothing is to be stored in the Ice Machine.
- The refrigerator is for your use, but not intended for long term storage. Items left there more than a few days are subject to disposal.
- No alcohol can be stored in the refrigerator, except for private events where it is supervised. Otherwise, please use your own cooler for this.
- Clean up after yourself and your children.
- Grills are for your use, again clean after use.
- Keep the doors closed, keep the cats out and the air conditioning in.
- Lost and found items will be in a bin at the entrance of the bathrooms. Items are periodically purged.
- Members are expected to treat each other with mutual respect. Disruptive behavior will not be tolerated.

## **Rules Continued**

- If you find us out of toiletries or supplies contact a lifeguard or board member.
- No parking in the front yard, parking is under the trees on the left and in front of the basketball court. Overflow parking, go out the club driveway, turn right and right again onto Brookewind Way and park on the street.
- Don't park on the driveway itself and block traffic.

**Snacks:** The club stocks snacks such as chips, popcorn, various sodas, and ice cream. All items are \$1.00 each tax included, no cash- just check the items in with a lifeguard and you will be invoiced throughout the summer. This operates on the honor system and the board offers it as a service, however it can cease this operation if loss becomes too high, so please communicate this to children. If you think you were invoiced in error, please check the log with the lifeguard.

Please pay off your invoice no later than 31 September.

**Available for Check Out:** This year we will have sports equipment for check out from a lifeguard. The lifeguard will sign the equipment in and out. If you don't return it, the replacement cost will be added to your dues. The following is available:

- 2 Pickleball Sets
- 1 Badminton Sets
- Volleyball
- Football
- Soccerball
- Basketball
- 2 Tennis Racquets
- Cornhole bags
- Wiffle Ball set with bases



## Other Important Things to Know:

The LPC is overseen by a volunteer group of members. If you are interested in serving or assisting on the board in any way, please reach out! The LPC also has a set of by-laws which are sent out in the newsletter periodically, or you may request a copy. Should you have any general questions, comments, or concerns please email the board at [lpcmemb@gmail.com](mailto:lpcmemb@gmail.com).

### 2022 Board Members

POSITION	NAME	EMAIL
President	Brian "JB" Richmond	<a href="mailto:james.b.richmond3@outlook.com">james.b.richmond3@outlook.com</a>
Vice-President and Secretary	Renee Roland	<a href="mailto:reneeroland1993@gmail.com">reneeroland1993@gmail.com</a>
Treasurer and COVID Coordinator	Joe West	<a href="mailto:josephwestjr@yahoo.com">josephwestjr@yahoo.com</a>
Social Chair	Ashley Tabb	<a href="mailto:atabb01@gmail.com">atabb01@gmail.com</a>
House Chair	Lyndsey Calico	<a href="mailto:lyndsey.calico@gmail.com">lyndsey.calico@gmail.com</a>
Grounds Chair	Brad Hooks	<a href="mailto:bhooks@landrumshouse.com">bhooks@landrumshouse.com</a>
Membership	John Reynolds	<a href="mailto:jreynolds96@yahoo.com">jreynolds96@yahoo.com</a>
Lifeguard Manager	TD Hazzard	<a href="mailto:thaddeus223@gmail.com">thaddeus223@gmail.com</a>
House Manager	TD Hazzard	<a href="mailto:thaddeus223@gmail.com">thaddeus223@gmail.com</a>

## Types of Memberships:

**Family Memberships** : The most popular membership for families. One fee and the whole family can enjoy the club and all of its attributes. Up to four guests per visit, multiple visits should consider joining.

**Single Memberships** have no dependents and have full access to the club and its attributes.

**Alumni Memberships** are members in good standing more than 5 years whose children have grown and left the household.

**Waitlist:** LPC has enjoyed a long waitlist the past few seasons. The list is managed by the membership chair. Applicants with recommendations from existing members are given priority over those with none.

## MEMBERSHIP LIFE CYCLE:

DEC 31st- **Suspense for Notice of Resignations to Membership Chair.** Members who fail to tenure their resignation may forfeit their certificate fee if your slot goes unfilled and the club loses revenue.

JAN 20th- Membership Chair Publishes Vacancy List After Filling from Waitlist

JAN 20- MAY 1st- Primary Application Period

MAY (Memorial Day/Opening Weekend) Membership Vote Meeting

JUNE 1- APR 31st Supplemental Application Period (Pro-rated Fees)